

2009 Teacher Leader Institute & North American Leadership Academy

Please Carefully Review the Following Information Prior to Attending:

Thank you for registering for the 2009 Teacher Leader Institute & North American Leadership Academy to be held June 10 – 13, 2009 in Arlington, VA. We look forward to seeing you at the conference!

Airport: Reagan National Airport in Washington D.C. is the closest airport to the conference hotel, the Crystal **Gateway** Marriott. The hotel is just minutes from Reagan National Airport, and offers a complimentary airport shuttle.

Hotel and Location: Conference sessions will be held at the Crystal **Gateway** Marriott in Arlington, Virginia, just outside of Washington, D.C., at 1700 Jefferson Davis Highway, Arlington, VA 22202. Note: There are other Marriott Hotels in close proximity to the Crystal **Gateway** Marriott with similar names.

Ground Transportation: Complimentary **airport shuttle** service is provided from Reagan National Airport by the conference hotel. Shuttle service is available from 6:00 am – 11:00 pm every day. The red and white shuttle vans have pick-up locations at Gates 5 and 9 outside Terminal A every 15 minutes. Use Crystal **Gateway** Marriott courtesy phone at the airport for questions. Washington D.C. is serviced by the **Metrorail subway system**. The Crystal **Gateway** Marriott is located just above the Crystal City Station on the blue and yellow lines. Fares range from \$1.35 minimum - \$4.50 maximum, depending on time of day. Visit <http://www.wmata.com> for more information.

Registration: Packet pick-up will take place at the Crystal **Gateway** Marriott on Wednesday, June 10, 8:00 am – 7:00 pm and Thursday, June 11, 7:30 am – 5:00 pm. You will receive your Conference Resource CD at that time.

Meals: Lunch will be served on Friday and Saturday. On Thursday, lunch will be on your own. All breakfasts and dinners are on your own. The Crystal **Gateway** Marriott offers two restaurants and is located near area restaurants.

Handouts: We will post handouts on a private conference webpage for most of the sessions that you pre-selected on your registration form. **Print these handouts prior to the conference and bring them with you. You will be emailed a link to the handouts.**

Resource CD - Bring Your Laptop: All attendees will receive a CD containing the conference session handouts and resources. If you have a laptop computer, we recommend that you bring it to the conference to view the CD and make use of the resources during the sessions.

Session Selections: Please attend the sessions you pre-selected on your registration form and that appear on your confirmation form.

Exhibitors: A number of companies will be on hand to display their newest publications and products, including books authored by speakers. Exhibitors will be eager to greet attendees and share their products and services. The exhibits will be open on Friday, 7:30 am – 4:30 pm and Saturday, 7:30 am – 12:30 pm.

Welcome Reception – An Evening Event for All Conference Registrants: This year's welcome reception will be held on Wednesday evening from 5:30 – 6:30 pm at the Crystal **Gateway** Marriott in Arlington, VA. In addition to the conference opening and overview, all newly trained Reading Recovery teacher leaders and trainers will be introduced. Refreshments will be served.

Attire: Casual and comfortable attire with layers to suit air-conditioned room temperatures.

Area Attractions: The Smithsonian, Arlington National Cemetery, Washington Monument and many other historical landmarks are easily accessed from Crystal **Gateway** Marriott Metro stop. For information about site seeing tours, contact the hotel concierge at 703-920-3230. For a comprehensive overview of tours and

attractions, visit Washington's official tourism website, www.washington.org. A popular destination is the new Capitol Visitor Center. It provides a welcoming environment for visitors to learn about the unique characteristics of the House and the Senate, and the history of the architecture and art of the U.S. Capitol. For more information, go to www.visitthecapitol.gov.

NEW! Raffle: RRCNA is trying a unique way to raise funds to help achieve our mission and vision. We will be raffling off a gift card tree at the Teacher Leader Institute & North American Leadership Academy next month. We expect the gift card tree to be valued at \$500. Tickets will be available onsite at the Teacher Leader Institute/North American Leadership Academy. Stop by the registration counter to enter for your chance to win! Raffle tickets will be sold for \$10.00. The drawing will take place Saturday, June 13 during lunch. One lucky winner will go home with all the gift cards! (You do not need to be present to win.)

Shopping: Pentagon City Mall, offering over 170 stores and restaurants, is located one metro stop away at the intersection of South Hayes Street and Army Navy Drive in Arlington, Virginia. Hours are Mon to Sat 10:00 am - 9:30 pm and Sun 11:00 am - 6:00 pm. Crystal City Shops is an underground galleria of specialty shops and restaurants. It is located under the Crystal **Gateway** Marriott Hotel. Store hours are 10:00 am – 7:00 pm Monday – Friday and 10:00 am – 6:00 pm Saturday.

Evenings: To facilitate further networking of those attending the conference, no sessions will be scheduled during the evenings on Thursday - Saturday.

Questions about the conference: Call the RRCNA Conference Department at 614-310-7340 or e-mail conferenceinfo@readingrecovery.org.